

Digital Presenter (Document Camera)

One of the many advantages of using the Digital Presenter is that you can project printed material and adjust the zoom or arm to obtain the optimal size. Transparencies can also be projected easily. Digital Presenters are available in classrooms 117, 210, and 211, and in teaching labs 48, 230, 233, and 248. In the classrooms, the Digital Presenters are located on a table next to the podium. User Services conducts regular orientation sessions on how to use the Digital Presenter.

Following are the instructions for using the Digital Presenters:

1. To use the Digital Presenter, take it out of the drawer and place it on top of the counter.
2. Pull up the arm and adjust the position and height by pulling up on the arm (see Figure 1 below).
3. Press and slide the latches on both sides in order to pull up the lamp arms (see Figure 1 below).

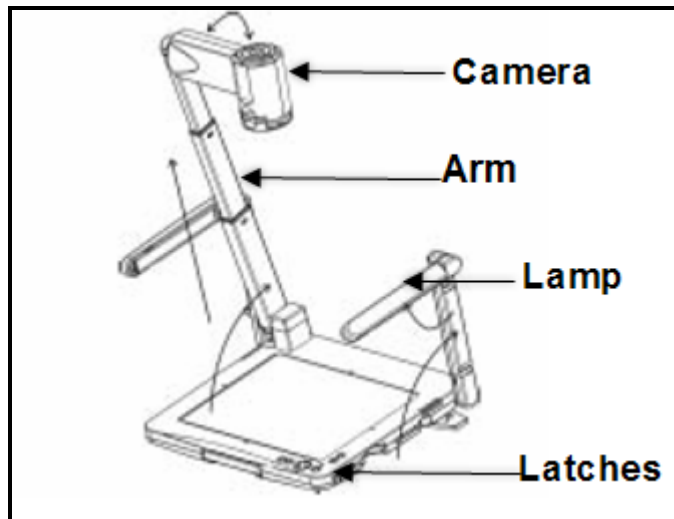


Figure 1 Digital Presenter

4. **For Classrooms (the Digital Presenters are already connected):**
 - a. Log into the Crestron.
 - b. Select Document Camera (Digital Presenters are called this in the classrooms).
 - c. Select Both Screens.
5. Press the power button (C) and hold for 2-seconds to switch on the camera (see Figure 2 below).

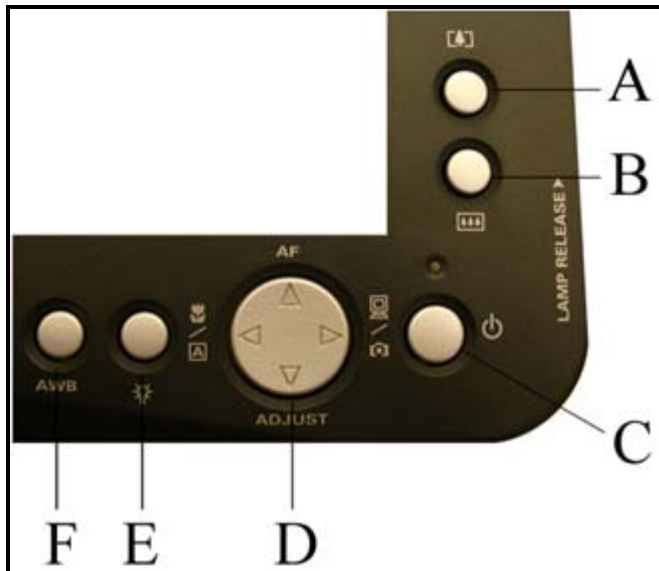


Figure 2 Buttons on Digital Presenter

Basic Operation

Zooming:

1. To zoom in, press the **zoom in** button (see A in Figure 2 above).
2. To zoom out, press the **zoom out** button (see B in Figure 2 above).

Focus:

1. To Auto Focus (AF), press the **AF** button (the upper arrow of D in Figure 2 above).
2. To adjust the focus manually, press the **Adjust** button (the lower arrow of D in Figure 2 above).

Brightness:

1. To adjust brightness, press the **Adjust** button **twice** (the lower arrow of D in Figure 2 above).

Correcting Color:

1. Use the **AWB** button (see F in Figure 2 above) to activate Auto White Balance.
2. Press the **adjust** button **three times** (the lower arrow of D in Figure 2 above) then use the left and the right arrows to adjust the amount of red color.
3. Press the **adjust** button **four times** (the lower arrow of D in Figure 2 above) then use the left and the right arrows to adjust the amount of blue color.

Lamp:

1. Press the **lamp** button (see E in Figure 2 above) to turn on/off the lamps and the backlight.

For Presenting Printed Material:

1. Power on the Digital Presenter.
2. Place the document or object on the platform. While observing the image on the monitor, adjust the zoom or arm to obtain the optimal size.
3. Press the AF (Auto Focus) button (see Figure 2 above) to focus the document or object.

For Viewing Transparencies:

1. Power of the Digital Presenter.
2. Press the **lamp** button (see E in Figure 2 above) until you get backlight.
3. While observing the image on the monitor, adjust the zoom or arm to obtain the optimal size.

Storage after use in the Classrooms:

1. The Digital Presenters stay plugged in and remain on the table.
2. Fold the arm and the camera head until they touch the stage.
3. Turn the camera until parallel with the stage.
4. Turn the upper lamps toward the supporting arms.
5. Fold them to both sides of the Digital Presenter until they lock on both sides