



PROPERTY LOAN
Texas A&M University at Qatar



This completed and signed form documents the loan of the following property:

Description: _____

TAMUQ Inventory Number: _____

Serial Number: _____
 Service Tag #: _____

MAC #: _____ Extension #: _____

Short-term Loan (less than one month)
To be returned on or before: _____

Long-term Loan (one month or more)
To be returned on or before: _____

Reason for loan: _____

I, _____,

Faculty Student
 Staff Other _____ UIN: _____,

understand that I am responsible for the property listed above while it is on loan to me. I will exercise reasonable care of this equipment and safeguard it against theft, damage and misuse. I will use this equipment only for activities benefiting the Texas A&M University System. I will return the property by the date listed above or upon separation from the University.

Signature: **X** _____ Date: _____
YYYY / MM / DD

This loan is approved by: _____ Beverly Farmer

Signature: _____ Date: _____