



**EMPLOYEE INFORMATION**  
for INFORMATION TECHNOLOGY SERVICES  
TEXAS A&M UNIVERSITY AT QATAR



Exact spelling of first name, including spaces & hyphens:

Exact spelling of last name, including spaces & hyphens:

Birthdate (YYYY-MM-DD):  -  -  Nation of Citizenship:

Gender:  Male  Female

Title (check one):  Dr.  Mr.  Mrs.  Ms. U.I.N. (Universal Identification Number):

Position:  Department:  Room #:

Office phone:  Mobile phone:  Home phone:  Name of compound:  Villa number:

Access category:  Faculty  Faculty-Tech  Staff  ITS Staff  Temp Staff  Student Wkr  SIDRA  Affiliate  Visitor

Computer requirement:	for faculty: <input type="checkbox"/> See "Faculty Desktop Computing Program" form	for non-faculty: <input type="checkbox"/> Desktop Computer <input type="checkbox"/> Laptop Computer <input type="checkbox"/> No Computer
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Administrative systems access required:  Security Group(s):   QuickBooks  Other:   None

The information on this form is correct to the best of my knowledge. Signature of employee:  Date:

For the employee named above, I verify that the position & department stated above are correct, & I authorize the administrative systems access checked above. Name of supervisor:  Signature of supervisor:  Date:

Revised August 13, 2007

Information Technology Services (ITS) respects your privacy. Your personal information will be used only for necessary internal purposes such as setting up your computer accounts and maintaining internal databases. If you have any questions about ITS privacy policy, please contact the Chief Information Officer: Khalid Warraich, CIO, Texas A&M University at Qatar, Engineering Building, Room 253B, +974 423-0035.